



MINUTES

WYTHEVILLE TOWN COUNCIL MEETING

MONDAY, SEPTEMBER 26, 2022 AT 6:00 PM
MUNICIPAL BUILDING - 150 EAST MONROE STREET
WYTHEVILLE, VA 24382

1. **RE: ATTENDANCE**

MEMBERS PRESENT:

Mayor Beth Taylor (electronically)
Vice-Mayor Cathy Pattison
Councilman Mark Bloomfield
Councilwoman Holly Atkins

ABSENT:

Councilman Gary Gillman

OTHERS:

Town Manager T. Brian Freeman
Assistant Town Manager Elaine R. HOLETON
Town Clerk Sharon G. Corvin
Town Attorney Michelle Workman Clayton
Patrol Officer Aaron Williams
James Cohen

2. **RE: CALL TO ORDER AND APPROVAL FOR MEMBER TO PARTICIPATE ELECTRONICALLY**

Vice-Mayor Pattison advised that Mayor Taylor desired to participate electronically in the meeting from her home due to a personal illness. She inquired if there was a motion to approve Mayor Taylor to participate electronically in the Town Council meeting.

Motion made by Councilman Bloomfield, Seconded by Councilwoman Atkins.
Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Bloomfield, Councilwoman Atkins.

In the physical absence of Mayor Taylor, Vice-Mayor Pattison called the meeting to order.

3. **RE: ESTABLISHMENT OF QUORUM**

Vice-Mayor Pattison established that a quorum of Council members was present.

4. **RE: PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Councilwoman Atkins.

5. **RE: APPROVAL OF AGENDA**

Vice-Mayor Pattison advised that the next agenda item is the Approval of the Agenda. She inquired if there was a motion to approve the agenda as presented.

Motion made by Councilman Bloomfield, Seconded by Mayor Taylor.
Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Bloomfield, Councilwoman Atkins.

6. **RE: CONSENT AGENDA**

A. Vice-Mayor Pattison presented the consent agenda consisting of the minutes of the regular meeting of September 12, 2022. She inquired if there was a motion to approve the consent agenda as presented.

Motion made by Mayor Taylor, Seconded by Councilwoman Atkins.
Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Bloomfield,
Councilwoman Atkins.

7. RE: CITIZENS' PERIOD

Vice-Mayor Pattison advised that the next agenda item is Citizens' Period. She noted that there are no citizens attending the meeting who wished to address the Council during Citizens' Period, therefore, she would proceed with the agenda.

8. RE: REPORTS

A. The Staff Report was entered into the record as follows:

Force Main Project Completion: As you may recall, the Lithia Road and Chapman Road force mains began failing about 18 months ago, necessitating more than 100 costly emergency repairs. Fortunately, last week, the replacement of these lines was completed, and I am happy to report that we were able to do so at significantly lower than anticipated cost. The Industry Road force main had a preliminary cost estimate of \$538,000 and construction was completed for \$362,938.62 or about \$175,000 under budget. The Lithia Road force main replacement had a preliminary cost estimate of \$452,000 and construction was completed for about \$392,000 or about \$60,000 under budget.

I would like to thank the Public Utilities Department that kept these lines operational, despite the onerous hours and repair conditions. I would like to thank our Engineering staff for their ability to effectively scope and manage the project in such a way that significantly reduced the price without cutting corners. I would also like to thank the Public Works Department for completing the asphalt patchwork. Milling and paving of these streets will take place during the 2023 Paving Program to allow time for any settling that may occur.

9. RE: NEW BUSINESS

Under New Business, Town Manager Freeman reported the following:

1. The Town of Wytheville Municipal offices will be closed and all services curtailed on Monday, October 10, 2022, in observance of Columbus Day.
2. The next Council Work Session will be held on Tuesday, October 11, 2022, at 4:00 p.m., in the Council Conference Room followed by the Council meeting at 6:00 p.m., in the Council Chambers.
3. The Wytheville Recreation Commission will meet on Wednesday, October 12, 2022, at 5:30 p.m., at the Wytheville Community Center.
4. The Wytheville Planning Commission will meet on Thursday, October 13, 2022, at 6:00 p.m., in the Council Chambers.
5. Downtown Wytheville, Inc. will meet on Monday, October 17, 2022, at 5:30 p.m., at the DTW office.
6. The Wytheville Redevelopment and Housing Authority will meet on Wednesday, October 19, 2022, at 12:00 p.m., at the Housing Authority office.
7. The New River Regional Water Authority will meet on Thursday, October 20, 2022, at 10:00 a.m., in Austinville.

10. RE: APPOINTMENTS

A. **APPOINTMENTS - WYTHEVILLE ECONOMIC DEVELOPMENT AUTHORITY**

Vice-Mayor Pattison advised that the next agenda item is to consider reappointing Mr. Jeffrey Lucas to the Wytheville Economic Development Authority. She noted that Mr. Lucas has indicated a willingness to serve again, if reappointed, which would be for a four year term that would expire December 12, 2026. Vice-Mayor Pattison

inquired if there was a motion to reappoint Mr. Jeffrey Lucas to the Wytheville Economic Development Authority for a four year term (term expires September 12, 2026).

Motion made by Councilman Bloomfield, Seconded by Councilwoman Atkins.
Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Bloomfield,
Councilwoman Atkins.

B. **APPOINTMENTS - WYTHEVILLE REDEVELOPMENT AND HOUSING AUTHORITY**

Vice-Mayor Pattison advised that the next agenda item is to consider the appointment of a member to the Wytheville Redevelopment and Housing Authority to fill the expired term of Mr. Charles T. Conduff (term expired September 8, 2022). She noted that Mr. Conduff is not eligible for reappointment. Vice-Mayor Pattison stated that the Council has one application in their packet for consideration of appointment to the Authority. She noted that the appointment would be for a four year term, which will expire on September 8, 2026. Vice-Mayor Pattison advised that the application being considered for appointment to the Wytheville Redevelopment and Housing Authority is for Ms. Lisa K. Anderson. Councilwoman Atkins inquired of Town Attorney Clayton if she is permitted to vote since she serves on the Authority. Town Attorney Clayton stated that Councilwoman Atkins is permitted to vote. Vice-Mayor Pattison inquired if there is a motion to appoint Ms. Lisa K. Anderson to the Wytheville Redevelopment and Housing Authority for a four year term (term expires September 8, 2026).

Motion made by Mayor Taylor, Seconded by Councilwoman Atkins.
Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Bloomfield,
Councilwoman Atkins.

11. **RE: ORDINANCES/RESOLUTIONS**

A. **RESOLUTION - NEW RIVER REGIONAL WATER AUTHORITY**

Vice-Mayor Pattison advised that the next agenda item is to consider a resolution supporting the issuance of a revenue bond by the New River Regional Water Authority and acknowledging certain matters with respect to the bond, including a moral obligation to make certain appropriations in support of the Authority. She noted that the Council will find attached a resolution that supports the issuance of a revenue bond for the New River Regional Water Authority. Vice-Mayor Pattison explained that this resolution also includes a moral obligation to make certain appropriations in support of the Authority. She inquired if there is a motion to adopt a resolution supporting the issuance of a revenue bond by the New River Regional Water Authority and acknowledging certain matters with respect to the bond, including a moral obligation to make certain appropriations in support of the Authority.

Motion made by Councilman Bloomfield, Seconded by Mayor Taylor.
The motion was approved with the following voting results, by roll call vote:
Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Bloomfield,
Councilwoman Atkins.

B. **RESOLUTION - WAIVER OF FOOD TRUCK FEES**

Vice-Mayor Pattison advised that the next agenda item is to consider a resolution waiving the Peddler's License fee for food truck operators participating in Town-sponsored and Downtown Wytheville, Incorporated sponsored events. She continued to explain the resolution to the Council. Vice-Mayor Pattison inquired if there is a motion to consider a resolution waiving the Peddler's License fee for food truck operators participating in Town-sponsored and Downtown Wytheville, Incorporated sponsored events.

Councilwoman Atkins stated that she wanted to clarify something before making a motion. She remarked that earlier during the Council Work Session, it was noted that the Council would include Downtown Wytheville, Incorporated in this resolution. She inquired if the Joint Industrial Development Authority and the Wytheville-Wythe-Bland Chamber of Commerce could also be included in the resolution, for consistency, so

that all of the entities were included. Councilwoman Atkins noted that it may give these entities the opportunity to host a food truck event, as well. Vice-Mayor Pattison inquired of Town Attorney Clayton if it is legal to change the resolution. Town Attorney Clayton advised that it is legal. A motion was made by Councilwoman Atkins and seconded by Councilman Bloomfield to amend the resolution waiving the Peddler's License fee for food truck operators participating in events to include events sponsored by the Town of Wytheville, Downtown Wytheville, Incorporated, the Wythe County Joint Industrial Development Authority and the Wytheville-Wythe-Bland Chamber of Commerce. Vice-Mayor Pattison stated that there is an amendment on the table to the resolution. Mayor Taylor inquired regarding the wording of the resolution. Town Manager Freeman clarified that the agenda information states "sanctioned," but the resolution itself states "sponsored." Vice-Mayor Pattison inquired of Mayor Taylor if the wording satisfies her. Mayor Taylor stated that it did. Vice-Mayor Pattison advised that there is a motion and a second on the floor made by Councilwoman Atkins to amend the resolution to include the Chamber of Commerce and the Joint Industrial Development Authority of Wythe County in the waiver of Peddler's License fees for food truck operators participating in events. Councilwoman Atkins inquired if for some reason the Council does not adopt the amendment to the resolution to include the Chamber of Commerce and the Joint Industrial Development Authority, if the resolution could be amended to remove Downtown Wytheville, Incorporated so that there is consistency. She noted that she would either like all of the entities that the Town supports included in the resolution or none. Discussion ensued regarding the parliamentary procedure for the additional amendments. The motion was approved with the following voting results, by roll call vote: Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Bloomfield, Councilwoman Atkins.

Vice-Mayor Pattison inquired if there is a motion to adopt the amended resolution to waive the Peddler's License fee for food truck operators participating in events sponsored by the Town of Wytheville, Downtown Wytheville, Incorporated, Wythe County Joint Industrial Development Authority, or the Wytheville-Wythe-Bland Chamber of Commerce until December 31, 2023.

Motion made by Councilwoman Atkins, Seconded by Mayor Taylor.

The motion was approved with the following voting results, by roll call vote: Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Bloomfield, Councilwoman Atkins.

12. RE: ADJOURNMENT

There being no further business to be discussed, a motion was duly made, seconded and carried to adjourn the meeting (6:17 p.m.).

Beth A. Taylor, Mayor

Sharon G. Corvin, CMC, Town Clerk